

# Next Level Skills That Pay the Bills!

Get ahead of the game with qualities **employers notice first.**

## Communication



**Being able to clearly express your thoughts is a superpower.** Great communication helps you work with others, share ideas, and avoid confusion.

## Problem-Solving & Critical Thinking



Things don't always go as planned, so, it's important to think things through and learn from challenges. **Employers want thinkers, not just followers.**

## Teamwork & Collaboration



That means listening, helping, and respecting everyone's role. **Being a great teammate means you'll go further, faster.**

## Work Ethic & Initiative

**Go the extra mile, even when no one asks.** Taking initiative shows you're motivated, responsible, and ready to lead.



## Dependability & Accountability



**Show up. Follow through.** Employers love people they can count on. Be the person who keeps their word and gets things done.

## Adaptability & Flexibility

**Change happens.** Whether it's a new schedule or unexpected challenge, being able to adjust without losing focus is a major strength.



## Professionalism



**It's about more than dressing nice.** Professionalism means being respectful, using good judgment, and acting mature. That includes when no one's watching.

## Time Management & Organization



**Deadlines exist in school and at work.** Learn to prioritize, plan ahead, and stay organized so you're not scrambling at the last minute.

## Basic Financial Literacy



Understand how money works: saving, spending, and budgeting. **Knowing the basics now sets you up for financial freedom later.**

## Digital Literacy & Workplace Tech



It's more than just knowing how to scroll. Learn to use email, spreadsheets, digital tools, and basic tech responsibly. **Employers expect it.**