

## NOTICE OF BID REQUEST

The Arkadelphia Alliance and Chamber of Commerce is requesting bids for regular lawn maintenance. The scope of work is listed below:

### **Lawn Maintenance**

- Regular mowing, edging, and trimming
- Debris removal after each visit

### **Fertilization and Weed Control**

- Application of seasonal fertilizers
- Weed prevention and control treatments
- Weeding flower beds

### **Shrub and Plant Care**

- Pruning and trimming of shrubs and hedges

### **Service Schedule**

- Frequency: Bi-weekly, but weather dependent; possibly more frequently if needed.
- Hours of Service: [Preferably not during the hours of M-F 8:00 a.m-5:00 p.m.]

### **Terms and Conditions**

1. Services will begin and commence on [April 1, 2025 – October 31, 2025].
2. Either party may terminate the agreement with a [30-day] written notice.
3. Additional services outside the agreed scope will be billed separately.
4. The selected vendor must maintain general liability insurance during the duration of the contract and must supply the Alliance with a Certificate of Insurance.

Bids should be presented in a sealed envelope marked "BID FOR MOWING" and delivered to the Alliance office located at **201 N 26<sup>th</sup> Street**.

Bids must be submitted to the Alliance office no later than Friday, February 28, 2025, at 4:00 p.m.

\*Chamber membership preferred.

\*\*Subcontracting is not permitted.

The Arkadelphia Alliance and Chamber of Commerce reserves the right to reject any and all bids.